

**MINUTES**  
**STILLWATER COUNTY BOARD OF HEALTH**  
Monday, March 7, 2022 at 12:00 pm  
West Annex Meeting Room

- I. **ATTENDANCE:** Mark Crago, Tyrel Hamilton, Steve Riveland, Randy Smith
  - a. **Staff:** Stephanie Ray, Shannon Fisher, Nancy Rhode, Megan Spry
  - b. **Not Present:** Natasha Sailer
  - c. **Member of Public:** Ron Van Hoosear
  
- II. **REVIEW MINUTES OF LAST MEETING**
  - a. Commissioner Hamilton moved to approve the minutes; Randy seconded. All approved.
  
- III. **HEALTH OFFICER/HEALTH NURSE REPORT**
  - a. No report; Natasha was not present today.
  
- IV. **NEW BUSINESS**
  - a. **VETTER APPLICATION**
    - i. Shannon-141 Spreading Wing, Nye. Houses are supposed to be up close to the road in this subdivision. Mr. Vetter had been working with Josh and wants his house/septic close to the river. Shannon is working with him to see if that is possible. He has filled out the appropriate paper work.
  - b. **BLACKBEARD VIOLATION LETTER**
    - i. Shannon presented a copy of the letter to the Board. The letter is simply a warning that if the county sees any more violations that could be means to revoke his septic installer license. Randy moved to send the letter to Nate Jones with amendments made, Commissioner Hamilton seconded the motion. All approved.
  
- V. **UNFINISHED BUSINESS**
  - a. **MORAN WORK CAMP**
    - i. Stephanie-The conditional use permit was approved to send to Moran. No other updates.
  
  - b. **GURLEY APPLICATION**
    - i. Shannon spoke to Mr. Gurley to inform him that she will be issuing him a temporary septic permit until his drain field is approved. He will be going through a lot modification, COSA rewrite. She will be sending him a letter with the conditions stating that he has 120 days to come into compliance.
  
  - c. **JOPSON COMPLAINT**
    - i. Shannon has a violation letter that she requested the Board of Health approve and send the letter. She also passed around pictures of the property. Randy

**moved to approve and send the letter. Commissioner Hamilton seconded. All approved.**

**d. PEARSON UPDATE**

- i. Shannon has a letter prepared for Mr. Pearson and would like Nancy to approve it. Commissioner Hamilton suggested attaching the MCA code to the letter.  
**Randy made a motion to approve the violation letter, Commissioner Hamilton seconded. All approved.**

**VI. ENVIRONMENTAL HEALTH UPDATE**

- a. Shannon updated the Board on the spreadsheet for septic applications. She is at 41% for 2022 licensed establishment inspections.
- b. Shannon has gotten her Sanitarian in Training License.
- c. Revisit the Environmental Health Departments requirements to obtain, monitor and keep the waste water operators licenses and certifications.
  - i. Commissioner Riveland moved to rescind the motion made at the Board of Health meeting on February 7, 2022, that the Environmental Health Department of Stillwater County be the record holder of licensure and credits and a local resource for the Sewer District operators of Stillwater County. Commissioner Hamilton seconded. All approved.

**VII. OTHER**

- a. Stephanie-DEQ approach with Stillwater County.
  - i. Presented a letter to the Board and would like their approval to send the letter to the DEQ to request that Megan Spry be the Stillwater County contact from DEQ.

**VIII. HOMESTEAD UPDATE**

- a. Commissioner Hamilton motioned to close the meeting for litigation purposes. Commissioner Riveland seconded. All approved.
- b. Commission Crago opened the meeting back up at 1:16 pm

**IX. ADJOURN**

- a. Commissioner Crago adjourned the meeting at 1:17pm.

Amy Stadel, Environmental Health